



National Association of University Women (NAUW)

Southwest Sectional Conference

South Central LA Branch, Conference Host

Dear Southwest Sectional Member:

South Central LA Branch will serve as your host for the 43rd Southwest Sectional Conference. The ladies of South Central LA Branch and the Sectional Director are busy planning activities that will provide you with an invigorating and exciting experience.

Conference Location

The **43rd Southwest Sectional Conference** will be held on **February 3rd and 4th, 2012** at the **Holiday Inn – Torrance**. The address is **19800 S. Vermont Ave., Torrance, CA 90503**. The hotel was chosen for its price, location, accommodations and hospitality. Holiday Inn Torrance is conveniently located in the heart of the Torrance/ Harbor Gateway business district, adjacent to the intersection of the I-110 and I-405 freeways. Newly renovation, every guest room includes: New carpet and sophisticated color scheme, new granite countered bathrooms, large elegant mirrors, new modern desk space, matching plush chair, Flat screen TVs. New room lighting and more! Bath & Body Works Coconut Lime Lotions and products are in the newly remodeled bathrooms. The hotel also shuttles to the large malls and restaurants daily from 8am - 10pm.

"Holiday Inn and Hotel Indigo® have just been ranked No. 1 in hotel guest satisfaction, according to the most recent study by J.D. Power and Associates."

Room Reservation

The South Central LA Branch has blocked off a set of rooms especially for the conference including rooms to accommodate the disabled. Please feel free to select singles and double rooms for \$84.00 per night. There is a 15.6% occupancy tax for single or double occupancy. Reservation can be made by individual Call-in and must be made no later than January 20, 2012 using the group name "NAUW Southwest Sectional Conference". Please contact the hotel directly toll free at 1-800-HOLIDAY, directly with the Holiday Inn Torrance at 310-781-9100 or online at www.holidayinntorrance.com/torranceca. A credit card or deposit is required to reserve a room. You may reserve a room before and after the conference for the same rate. Parking is free.

Registration

The registration fee includes: Friday Night Event, Saturday Sectional Director's Breakfast, Saturday's Scholarship Awards Luncheon, and all conference materials.

Early registration is \$160 and will be honored until December 19, 2011. Late registration after December 19, 2011 is \$165 and will be honored until January 16, 2012.

Early and Late Registration by Check:

1. Complete your registration form
2. Make check made payable to your Branch
3. Give check and Registration Form to your Branch designated person
4. The Financial Treasurer is requested to make one check payable to **NAUW- South Central LA Branch** and send to address on Registration Form

On-site registration is \$170 and may be paid by individual check

General Information

Conference Registration:

Friday	3:30 pm to 6:30 pm
Saturday	7:15 am to 8:30 am

Reception:

Friday	7:00 pm – 11:00 pm
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Attire:

Friday	Red or attire specific to the branch performance
Saturday	NAUW Colors (Green, White or Green & White)

Sectional Photos

Saturday	Time and location will be in your program book
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Workshops:

Time and location will be in your program book

Saturday session:

Breakfast	7:30 am
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We are very excited about serving as your conference host and look forward to seeing you at the conference.

Sincerely,

Gwen White, President
Audrey Jordan, Sectional Director

Delisha Stanley, Chair

National Theme: "Progressive Women Redesigning Community Service in the 21st Century"



National Association of University Women

Hosted by South Central LA Branch

Registration Form

Early registration Fee \$160 (Post marked on or before December 19, 2011)
Late registration Fee \$165 (Post marked after December 19, 2011 but before January 16, 2012)
On-Site Registration \$170 (All Registrations after January 16, 2012)

Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Branch: _____

(Check Appropriate Items)

National Officer ☐ _____ Sectional Officer ☐ _____
Past Sectional Director ☐ Branch President ☐ First Time Attendee ☐ Member ☐

Registration Fee: _____ Amount _____

Additional Tickets for Guest:

Friday Evening Reception:	\$50 /ticket	# Tickets _____	Amount _____
Saturday Breakfast	\$25 /ticket	# Tickets _____	Amount _____
Saturday Lunch	\$40 /ticket	# Tickets _____	Amount _____

Total Amount Submitted member & guest: _____ Amount _____

If you would like a vegetarian meal for yourself or guest, check below:

Vegetarian Meal: ☐ Reception ☐ Breakfast ☐ Lunch ☐ Guest

Any cancellations must be submitted in writing and post marked no later than December 31, 2012.

No refunds for "No Shows".

Registration: 3:30 p.m. – 6:30 p.m., Friday, February 3rd, 2012
Additional Registration: 7:15 a.m. – 8:30 a.m., Saturday, February 4th, 2012

Please indicate committee preference:

☐ Finance ☐ Recommendations ☐ Resolutions ☐ Rules ☐ By-Laws ☐ Evaluation

Paying by check: Give completed form with check made payable to your branch and give to designated person. Branch Treasurer is requested to collect all copies, make one check payable to NAUW- South Central LA Branch and mail to:

NAUW-South Central LA
PO Box 191491
Los Angeles, CA 90019



**National Association of University Women
Southwest Sectional Conference – February 3rd and 4th, 2012**

Conference Host: South Central LA

VENDOR REGISTRATION FORM

NAME: _____

BUSINESS NAME: _____

TELEPHONE # _____ **BUSINESS** _____ **CELL** _____

ADDRESS: _____

CITY/STATE/ZIP: _____

E-MAIL: _____

TYPE OF MERCHANDISE: _____

The Vendor Fee is \$ 75 (Non Refundable)

Dates/times: Friday, February 3rd, 2012 from 3:30 p.m. to 11:00 pm
Saturday, February 4th, 2012 from 7:00 a.m. to 5:00p.m.

Vendor will be provided one long table and two (2) chairs. Space should be kept clean and neat.

We are requesting an item to be used as a door prize or for the raffle.

Deadline for registration and Fee payment is January 15, 2012.

If this deadline is not met, space will be released to another vendor.

If you would like to purchase conference meals:

Friday Evening Reception \$50 /ticket ()

Saturday Breakfast \$25 /ticket ()

Saturday Lunch \$40 /ticket ()

Amount Enclosed:

Please make vendor fee and conference meals check or money orders payable to: NAUW- South Central LA Branch

Mail this form with registration fee to: NAUW-South Central LA, PO Box 191491, Los Angeles, CA 90019

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National Association of University Women

43rd Annual Southwest Sectional Conference

February 3rd and 4th, 2012

Conference Host: South Central LA

Ads Form

Sectional Souvenir Program Book Due Date – January 9

The souvenir journal gives us an opportunity to have those businesses that we patronize and ask if they would like to advertise in our journal and to show their support of our organization. It is also a means of highlighting branch and sectional programs. In addition, we can announce events; acknowledge individuals/organizations; offer congratulations, tributes and/or memorials to family, friends, staff, and/or branch members.

Each branch is encouraged to purchase at least a full page ad or more.

Please submit your "camera-ready" ad using e-mail in word document or as a PDF file according to the specifications below:

Please Check:

_____	Front Inside Cover	7 ½" Wide x 10" Depth	\$ 150.00
_____	Back Cover Page	7 ½" Wide x 10" Depth	\$ 200.00
_____	Back Inside Cover Page	7 ½" Wide x 10" Depth	\$ 150.00
_____	Full Page	7 ½" Wide x 10" Depth	\$ 100.00
_____	½ Page	7 ½" Wide x 4 ¾" Depth	\$ 60.00
_____	¼ Page	3 ½" Wide x 4 ¾" Depth	\$ 35.00
_____	Business Card	2 inches Wide x 3 ½ Long	\$ 20.00
_____	Patron Listing	Name Only – one line	\$ 10.00

Total Amount Enclosed for Ads _____

Please Complete:

Name: _____

Branch: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Email your ad to delishastanley@hotmail.com. Please clearly identify your hard copy ads, and photos.

Payment is by **cashier check**, **money order** or **branch check** made payable to

NAUW- South Central LA Branch.

Photos, hard copies and checks should be mailed to
NAUW Southwest Sectional Souvenir Program Chair

NAUW-South Central LA

PO Box 191491

Los Angeles, CA 90019